



Industrial Fire & Safety Section
4025 Fair Ridge Drive
Fairfax, VA 22033
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To: IF&S Section Members
From: Chief Reginald D. Freeman, Chair
Re: May 6, 2015 Board Meeting Minutes

Participating on Conference Call:

Reginald Freeman, Chair
Rick Isaacks, Vice Chair
Rick Ramirez, Treasurer
Eddie Avila
Chris Herman
Kent Newcomb

- Chairman Freeman opened the meeting at 0905 hours EST
- Roundtable discussions from meeting participants
 - Chris Herman will email out a link to IAMtech which makes consequence modelling software (IAMDispersion and IAMThermal) for the board to review.
 - Rick Ramirez gave an overview of the budget (as of April) and the membership roster.
 - ✓ John Woulfe will send the last year's roster to the board for comparison purposes
 - ✓ Rick asked for the board's approval to meet with Illinois Fire Service Institute (Royal Mortenson) to discuss the possibility of a future industrial fire training site.
 - Discussion ensued regarding industrial training in general, safety and the importance of certification.
 - Reggie Freeman discussed upcoming WebEx conference meetings and the need to have a formal notification process in place.
 - ✓ Updated the board on the membership drive and asked John Woulfe to setup an Eblast notification to the members about the membership drive.
 - ✓ John Woulfe will make sure that the recording of the WebEx conference meetings are recorded.
 - ✓ Reminder that all meeting minutes are available on the web site.
 - Rick Isaacks attended FDIC and stopped by the IAFC booth.
 - ✓ Future industrial shows should be attended by the Industrial Section to recruit new members.
 - ✓ Several industrial fire schools are upcoming in July.
 - John Woulfe provided the following updates:
 - ✓ The IAFC audit has been completed and the association did well.
 - ✓ Hazmat Conference is from May 28th – 31st
 - Hazmat Committee meeting on Wednesday, May 27 in Peale A-C rooms.
 - Rick Ramirez may attend the meeting an update the committee on the IF&S section activities.

- FRA Grant being developed by IAFC's Learning Center will incorporate the Industrial Section as one of its SMEs.
- The IF&S Section will need to have an election for two openings; Rick Ramirez and Chris Herman terms expire on August 31, 2015.
- John Woulfe will send the election language in the by-laws to the board to start the process.

- Adjourned – 0937 hours