

## MINUTES

### EMERGENCY VEHICLE MANAGEMENT SECTION INTERNATIONAL ASSOCIATION OF FIRE CHIEFS

February 14<sup>th</sup>, 2013

#### TELECONFERENCE

#### 1. CALL TO ORDER

##### A. Roll Call

[x] Harold McDonald, Chair, Southwestern Division Rep.

[x] David Dock, Vice Chair, Missouri Valley Rep,

[-] David Kirkpatrick, Secretary, Eastern Division Rep.

[x] John McDonald, Treasurer, At Large Division Rep.

[x] Mike Thorn, Western Division Rep.

[-] Steve Wilde, Great Lakes Division Rep.

[x] Don Henry, Canadian Division Rep.

[x] William Hoag, Southeastern Division Rep

[x] Richard Hart, New England Division Rep.

Staff and guests in attendance: Gary Brouse IAFC Staff . Roll Call taken - Quorum established.

#### 2. ANY REQUEST TO REVISE THE PUBLISHED AGENDA

- None

Motion by W. Hoag; Second by J. McDonald to approve agenda. Motion Carried

#### 3. REVIEW AND ADOPTION OF MINUTES OF PREVIOUS MEETING(S)

(See attached) Motion M. Thorn; Second: W. Hoag; Motion carried; Minutes approved

#### 4. TREASURER'S REPORT (John McDonald) Review Expense Form

- December

Carry Over: \$65,549

Income: \$ 7,250

Expenses: \$ 3,126

Balance: \$69,673

Motion to approve Treasurer's Report R. Hart; Second by M. Thorn; Motion carried; Report approved

#### 5. REPORTS FROM OFFICERS

- None

#### 6. COMMITTEE REPORTS

- Steering Committee: M. Thorn advised the Steering Committee teleconference was postponed until next month
  - Boyd Cole Award-
    - G. Brouse advised working with UL on last years and this years reimbursement
    - M. Thorn advised request for nominations letter drafted preparing to send out
    - Will need to appoint selection committee
  - NFPA Performance Inspection Form
    - May need to get approval from NFPA
    - Discussed creating pdf fillable form vs database form. Database may be costlier.
- Web Page
  - Add FAMA doc and minutes from last meeting

#### 7. PROGRAM/PRESENTATION (S) FROM GUEST AND OR MEMBERS

- None

#### 8. BUSINESS AGENDA

##### Old Business

- By Laws Change
  - Submitted to IAFC By-laws committee for approval
- Survey Questions
  - Chair H. McDonald explained the need for good quality questions to be able to extrapolate the proper information from the membership on the surveys
    - Section Members Survey; reviewed draft question and changes will be submitted

- IAFC Members; will develop after Section Member Survey complete
- FAMA Doc
  - Attach to Web page; Advertise in Section Newsletter

New Business

- Election/Nomination Committee:
  - Positions open for nominations are Southwestern Division, Great Lake Division, At Large Representative and possibly Federal-Military position if by-law changed approved
  - Appointed Nomination Committee: R. Hart – Chair; M. Thorn, D. Dock

9. SELECTION OF DATE, TIME AND LOCATION/ANNUAL MEETING: August 15, 2013, Chicago, Il.;

10. GOOD AND WELFARE OF THE SECTION

- IAFC Strategic Planning Session –
  - Chair H. McDonald provided an overview of his attendance and participation in this year's Strategic Planning Session
- Reduced Multi Year Membership
  - Discussed advantages/disadvantages of offering reduced multi year membership
- Next Meeting – May 9<sup>th</sup>, 2013 @ 1500hrs EST (Teleconference)

11. ADJOURNMENT –

- Adjourned at 1630 hrs