

EMERGENCY VEHICLE MANAGEMENT SECTION
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS

December 7th, 2012

TELECONFERENCE MINUTES

1. CALL TO ORDER

A. Roll Call

[x] Harold McDonald, Chair, Southwestern Division Rep.

[-] David Kirkpatrick, Secretary, Eastern Division Rep.

[x] John McDonald, Treasurer, At Large Division Rep.

[x] Mike Thorn, Western Division Rep.

[-] Steve Wilde, Great Lakes Division Rep.

[x] Don Henry, Canadian Division Rep.

[x] David Dock, Missouri Valley Rep,

[x] William Hoag, Southeastern Division Rep

[-] VACANT New England Division Rep.

Staff and guests in attendance: Gary Brouse IAFC Staff . Roll Call taken - Quorum established. 1515 hrs

2. ANY REQUEST TO REVISE THE PUBLISHED AGENDA

None

3. REVIEW AND ADOPTION OF MINUTES OF PREVIOUS MEETING(S)

Motion: Don Henry

Second: John McDonald

Motion: Approved

4. TREASURER'S REPORT (John McDonald) Review Expense Form

October

Carry Over: \$65,549

Income: \$ 6,275

Expenses: \$ 3,164

Balance: \$68,713

5. REPORTS FROM OFFICERS

- None

6. COMMITTEE REPORTS

- Steering Committee:
 - Looking for someone to take Chair position – not overwhelming
 - Nominations for Boyd Cole award open until April 30th
 - Will need room Thursday at FRI- Chicago
 - Discussed developing a digital vehicle check out form for use in the field
 - Steering committee requested to be on EVMS minutes distribution list
- Election/Nomination Committee:
 - Will need to appoint Committee for this year's elections. Positions up for elections are Southwestern Division, Great Lake Division and At Large Representative

7. PROGRAM/PRESENTATION (s) FROM GUEST AND OR MEMBERS

- None

8. BUSINESS AGENDA

- Old Business
 - Web Page Status
 - Board members were pleased with current postings
 - Input should be sent to John McDonald
 - Fed Mil Board Member status
 - Discussion to add a Federal/Military representative seat to the Board
- Motion:
1st: J. McDonald
2nd: D. Dock
Motion: Passed

ACTION: John McDonald will draft by-laws change for Board review

- Finalize FRI activities
 - August 15, 2013 – Chicago
 - Discussed room needs/requirements
 - Needs same as 2012
- New Business
 - Fill Vice Chair Position
 - Chief D. Dock accepted nomination of Vice Chair
Motion: To appoint Chief Dock as Vice Chair by the Board : J. McDonald
2nd: M. Thorn
Motion: Passed
 - Fill New England Division Seat
 - Board reviewed applicants for New England Division Seat vacancy
Motion: to fill vacant New England seat with Chief R. Hart : J. McDonald
2nd: W. Hoag
Motion: Passed

9. SELECTION OF DATE, TIME AND LOCATION/ANNUAL MEETING: August 15, 2013, Chicago, Il.;

- 0830-1045; State EVT Educational Steering Committee
- 1300-1630; Awards, Annual Meeting; Board Meeting

10. GOOD AND WELFARE OF THE SECTION

- IAFC Strategic Planning Session – Chair Attendance – Approval/Support
 - Chief H. McDonald (Chair) informed the Board that there was an invitation from the IAFC to attend the IAFC Strategic Planning Session Jan 17, 18, 19 in Herdon, Va. The section would have to absorb the costs.
 - Motion: to have the Emergency Vehicle Management Section support Chief McDonalds travel to the IAFC Strategic Planning Session –D. Henry
2nd: W. Hoag
Motion: Passed

- Future meeting schedule (See Attachment 1)

11. ADJOURNMENT; 1610hrs

Submitted by,

//S//
 Gary Brouse
 IAFC Staff Liaison

Attachment 1

Bylaws Requirement

Quarterly board meetings will occur via teleconference as scheduled in attachment one. The times and dates listed in attachment one may be changed by a simple majority vote of the board of directors.

Attachment Number One

Quarterly board meetings will occur via teleconference on the 2nd Thursday of February, May and November at 15:00 Eastern Time.

Current Schedule

Date-Time	Meeting	Remarks	POC
November 1, 2012 @ 3 pm EST	EVMS Steering Cmte Mtg	Phone # 1-888-891-0496 Pass Code #2730604	Mike Thorn - Chair
November 8, 2012 @ 3 pm EST	EVMS Board Mtg	Phone # 1-888-891-0496 Pass Code #2730604	Harold McDonald -Chair
February 7, 2013 @ 3 pm EST	EVMS Steering Cmte Mtg	Phone # 1-888-891-0496 Pass Code #2730604	Mike Thorn- Chair
February 14, 2013 @ 3 pm EST	EVMS Board Mtg	Phone # 1-888-891-0496 Pass Code #2730604	Harold McDonald -Chair
May 2, 2013 @ 3 pm EST	EVMS Steering Cmte Mtg	Phone # 1-888-891-0496 Pass Code #2730604	Mike Thorn - Chair
May 9, 2013 @ 3 pm EST	EVMS Board Mtg	Phone # 1-888-891-0496 Pass Code #2730604	Harold McDonald -Chair
August 15, 2013	Steering Committee Mtg	FRI - Chicago	Mike Thorn - Chair
August 15, 2013	Annual Meeting	FRI - Chicago	Harold McDonald -Chair
August 15, 2013	Board Meeting	FRI - Chicago	Harold McDonald -Chair

From: Carly Zoerb
Sent: Thursday, October 25, 2012 11:49 AM
Cc: Carly Zoerb; Christine Booth
Subject: IAFC 2013 Strategic Planning Session



INTERNATIONAL ASSOCIATION OF FIRE CHIEFS

Providing leadership for the fire and emergency services since 1873
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Dear IAFC Leader,

The last two years have presented tremendous challenges for the nation's emergency service. The International Association of Fire Chiefs (IAFC) has taken on these challenges and will continue working for our members and the fire service as a whole.

The IAFC could not have accomplished what it has without the support of all its members who have been key players in raising the visibility of the fire service. The IAFC held its last Strategic Planning Session in January 2011. From that session, a strategic plan was developed that has served as the guiding document of the association. Attendees were able to discuss the current state of fire service leadership. In addition, initiatives and action items were articulated that gave this association a road map for our future. Leaders throughout the IAFC, as well as many state chiefs associations, participated and provided input the plan.

It is now time to review our accomplishments and to establish our strategic plan for the next two years. Your input is crucial in establishing the direction of the IAFC. On behalf of the board of directors, I invite you to our 2013 Strategic Planning Session which will be held on Friday, 18 January and 19 January 2013 at the [Westin Washington Dulles Airport hotel](#) in Dulles, Virginia. This session will provide IAFC leaders with a forum to be briefed on emerging issues and discuss impacts on the fire and emergency service. Further, we will be developing a strategic plan that will guide the IAFC over the next two years.

The IAFC will not be able to pay any travel or lodging expenses; but we will be able to provide a continental breakfast and lunch for both days of the session. There will also be a reception on Thursday night at the hotel. The Westin Washington Dulles Airport hotel is just a few miles from [Dulles International Airport \(IAD\)](#). You can contact the hotel directly at 703.793.3366 no later than 15

December 2012 to make your reservations. Be sure to mention the group code "IAFC" in order to obtain a room rate of \$139.00/night (single or double occupancy) or make your reservations online by going to: <https://www.starwoodmeeting.com/Book/IAFC2013>.

You should plan to arrive on Thursday, 17 January and depart after 3:00 pm on Saturday, 19 January 2013. Please confirm your participation by returning the enclosed reply form by **10 December 2012**, and emailing it to [Carly Zoerb](#). Please ensure that your arrival and departure dates are included in the appropriate spaces on the form. For travel plans, you can contact Association Travel Concepts (ATC) at 800.755.3899. As for ground transportation, the Westin Dulles has an airport shuttle that pickups every 30 minutes at area 2H ground level.

You will be receiving a personal invitation through the mail. The agenda and advance reading materials will be sent to you once you confirm your attendance and as we near the session date. We sincerely hope you can join us in January. We greatly value your input and we look forward to designing the future of the IAFC.

Sincerely,

A handwritten signature in black ink, appearing to read 'Hank Clemmensen', written in a cursive style.

Chief Hank Clemmensen

President and Chairman of the Board

Carly Zoerb

IAFC

Executive Travel and Meeting Coordinator

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