



COMPANY OFFICERS SECTION **of the International Association of Fire Chiefs**

4025 Fair Ridge Drive Fairfax, VA 22033-2868 Tel 703-273-0911 IAFC.org/CompanyOfficers

Company Officers Section Meeting, San Antonio, Texas **Thursday August 18, 2016**

3:30 PM CDT Room 206A

MINUTES

Board Members Present: Captain Rob Frampton, Captain Brian Morrison, Captain Mary Emge, Captain Demond Simmons, Captain Randy Hanifen, Captain Joe Bradley, Captain Mike Jaffa, and Battalion Chief Jonathan Messick

IAFC Board of Directors Liaison: Chief Nyle Zikmund

Staff: Cathie Larocca, Staff Liaison

Guests: Chief Thomas Jenkins (IAFC Board member and First Vice President,) Dr. Kirby Kiefer (National Fire Academy,) and Dr. Denis Onieal (Deputy Fire Administrator)

Capt. Jaffa called the meeting to order at 3:30 PM. There were 9 people in attendance not including the COS board.

Capt. Jaffa welcomed everyone to the meeting and introduced the COS board of directors and special guests.

Chief Nyle Zikmund, IAFC Board of Directors and liaison to the COS introduced himself. Capt. Jaffa thanked Chief Zikmund for his support. Chief Thomas Jenkins (IAFC Board member and First Vice President) introduced himself and also spoke.

FINANCIAL REPORT:

Capt. Frampton stated membership as of July 1st is at 427. Total budget is \$5,225.00. Expenses last month were \$807.00. He is working on the FY 2017 budget which is due August 31st.

Motion made by Battalion Chief Messick to accept the financial report.

Seconded.

Motion carries unanimously.

MEMBERSHIP REPORT:

Capt. Jaffa stated the section has 427 members. Membership has tripled in the last year. He spoke about the history of the section which started as a task force in December 2010. At FRI in 2015 the Company Officers Section became the 10th section of the IAFC.

WORKING GROUP UPDATES:

- 1.) Strategic Planning: Capt. Hanifen gave an update on the strategic plan and thanked everyone who has assisted with its creation. Dr. Pat Lynch who assisted with its creation also spoke about the plan. The plan ended up with 13 goals which follows the IAFC's Lead, Educate, and Serve. The plan is on the website.
- 2.) Succession Planning: Capt. Hanifen stated the COS put together a white paper and a draft should be out in a few months.
- 3.) External Communications: Battalion Chief Messick spoke about the sections Facebook page and the On Scene articles. Capt. Emge's article is due for October. Facebook likes are at 1,358 with 348 members on KnowledgeNet.
- 4.) Education and Mentorship: Capt. Simmons stated that four podcasts have been uploaded and more will be coming. Email Capt. Simmons with podcast ideas. He also brought up doing a live broadcast which costs roughly \$39.00-\$249.00 a month depending on data. Capt. Simmons is also looking into a LMS (Learning Management System) which meets NFPA 1021. Email Capt. Simmons if you would like to help. Also let Capt. Simmons know if you will be attending any future conferences. In regards to the mentoring program, there are 21 mentors. 16 are chief officers and 5 are company officers. He is working with Cathie on the program.

VALUE OF THE IAFC AND COS:

Capt. Jaffa spoke about the value of joining the IAFC and becoming a member of the Company Officers Section. An email will go out to the membership. Our COS teleconference meeting is the 3rd Thursday of the month at 3:00 PM EST. If any member of the section would like to join the call, email Capt. Jaffa for the phone number and code.

Capt. Jaffa stated the first-ever COS elections were recently held. Congratulations to Capt. Craig Aman who won re-election to the board. The three new board members are Lt. Patrick Mahoney, Lt. Marc Davidson, and Capt. Jerry Helm. Congratulations to them. They will begin next month.

Capt. Jaffa introduced Cathie LaroCCA, who is the staff liaison to the section. Capt. Jaffa thanked Cathie for all her hard work to the section.

Dr. Kiefer and Dr. Onieal spoke about the National Fire Academy and its Managing Officer program. Students in the program get information on the IAFC and the Company Officers Section.

READY, SET GO!:

Kaitlin Sullivan spoke about the IAFC's Ready, Set, Go! program.

FIRSTNET:

Vicki Lee spoke about the FirstNet program which is a public safety broadband network.

NETWORKING:

COS members at the meeting introduced themselves and the COS board members discussed the section.

The meeting ended at 4:56 PM CDT.

- Next call will be September 15, 2016 3:00 PM EST

Respectfully Submitted,

Capt. Brian T. Morrison, COS Secretary